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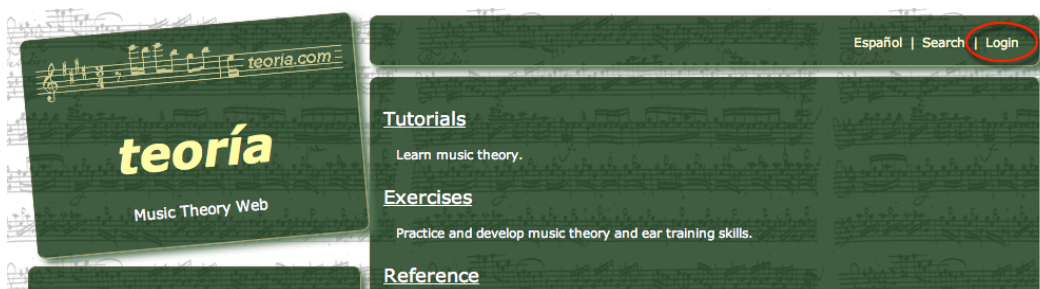
Manual

www.teoria.com

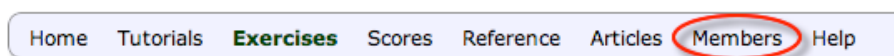
Document updated on June 22 2011

teoria.com Manual

As a *teoria.com* member you should start by logging in. No ads will be displayed, your activities in the exercise section can be saved to a database and you will have access to options reserved to members. To login click Login on our home page:



You can also login by clicking *Members* on the menu in any other page:



Use your email and order number or password to login:

Email:

Order number:

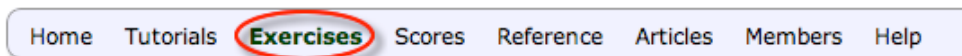
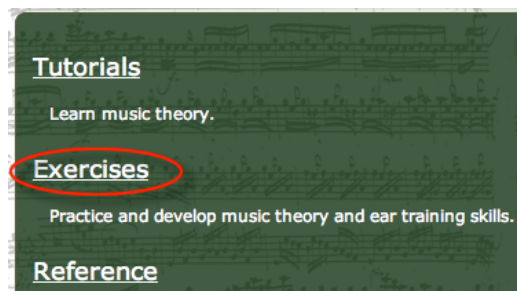
or

Password:

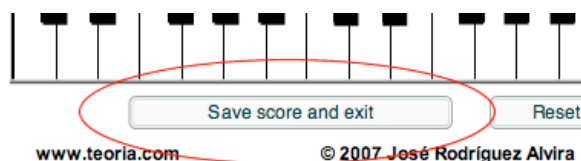
If you are part of a group your school may provide a direct login method and you may not need any password to login.

Exercises

Once you have logged in, you can save detailed information of your exercises activities in a database at *teoria.com*. The purpose is to allow you – or your teacher in case you are part of a group – to monitor your practice time. To enter the Exercises section click Exercises from the main page or from any menu:



In order to save your score to the database you must click the *Save score and exit* button at the end and before quitting the page or your score will not be saved.



Clef Reading

✓ All information was successfully saved to database.

Clef Reading

2010-1-23 9:51
Duration (minutes): 5.8
Exercises: 70
Correct: 60
Errors: 10
Score: 85.7%
Options:

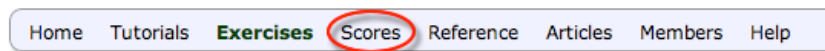
Clefs: treble clef; bass clef; alto clef;
Use notes over: Lines; Spaces; Ledger lines;
Show notes in group of: 5
Answer using: Keyboard. Use accidentals

After clicking *Save score and exit*, you will see a screen showing all the information and a confirmation message.

You will be informed in case of any error. Sometimes errors may occur due to Internet connection or server failure. If you need the information – maybe to show it to your teacher – you can print this page.

Checking your score

You can check your score by clicking *Scores* in the menu bar:



You can click *From* and select the dates to limit the results to exercises between two dates. You can also sort the scores by *Exercise type* or *Date and time* by clicking the table headers.

Score

All
 From: 1 January 2010 to 23 January 2010 Search

18 record(s), total time: 0:26:21 (hours:minutes:seconds)

Record	Exercises	Date and time	Elapsed time (minutes)	Number of exercises	Score	Options
1	Ninth Chords Identification	2010-01-23 10:10:00	1.78	8	100	Chords: 7, 9; 7, b9; #5, 7, 9; 7, #9; Maj7, 9; #5, Maj7, 9; m7, 9; b5, m7, b9; b5, m7, 9; Clef: treble clef
2	Melodic Dictation	2010-01-23 10:06:00	2.45	2	100	Levels: Level 1; Level 2; Level 3; Level 4; Level 5; Clef: treble clef
3	Clef Reading	2010-01-23 09:51:00	5.82	70	85.7	Clefs: treble clef; bass clef; alto clef; Use notes over: Lines; Spaces; Ledger lines; Show notes in group of: 5 Answer using: Keyboard. Use accidentals

If you are part of a group, your teacher will receive each week a detailed report of your activity.

Groups

How to create a group

If you would like to create a group for your students, write to us. Your students must be members of *teoria.com*. They can either buy individually their membership or the school can buy a group membership. Write to us for more information.

Checking your groups' score

If you have defined any group you will receive a weekly detailed report of your students activities. But you can also check for yourself at any moment and send reports to your email. Click *Member* at any menu and then *Groups*:



Registered Members of *teoria.com*

Downloads

Profile

Groups

You will see the name, number of students and amount of records of your groups:

Group Reports

TMUS3002-JRA: José Rodríguez Alvira

10 student(s), 106 record(s)

From: (year-month-day). to: (year-month-day).

[View Details](#)

Click the desired group or groups, set the dates and click *View Details*. The information will appear on your screen. You can edit the dates and click *Requery* or click *Send Email* to receive the report by email.

Downloadable version

As a member you can enjoy our web site without an Internet connection by downloading and installing *teoria.com* in your computer. All the tutorials, exercises and the reference section are included and you will be able to download upgrades for the period of one year. You will have instant access to our main sections and the exercises will start immediately since you will not have to wait for the sound files to download. Note that the downloadable version is unable to save scores.

To download go to the members section and click *Download*. In the *Help* section you can find detailed installation instructions. If you are part of a group, this option may be disabled.